

## MORRIS CENTRAL SCHOOL BOARD OF EDUCATION

**Date of Meeting:** September 21, 2017

**Kind of Meeting:** Regular

**Board Members Present:** Margaret Caezza, Wendy Moore, Mary Dugan, Emily Boss, Russell Tilley

**Others Present:** Matthew Sheldon, Superintendent; (Katharine Smith, Principal was absent); Staff Members Amy Robertson, Caitlin Smith, Diane Turner, Kim Wilson

The meeting was called to order by President Margaret Caezza at 6:34 p.m.

The minutes of the regular meeting of August 24, 2017 was approved as presented on the motion of Emily Boss, seconded by Mary Dugan, and carried 4-0.

**Correspondence:** Margaret Caezza shared a thank you card from Mollie Dugan.

**Public Comment:** Amy Robertson liked the thank you card from Mollie Dugan and said she felt that children should write thank you cards.

**Board member Russell Tilley arrived at 7:00 p.m.**

Amy Robertson talked to the Board about her kindergarten curriculum. She shared a lesson with the Board that she does with her students and talked about their daily routine.

Kim Wilson talked to the Board about her pre-kindergarten curriculum. She talked about the different science activities they do during the year. Ms. Wilson also told the Board the students are collecting cans and bottles and the money will be sent to Heifer International.

Caitlin Smith and Diane Turner talked to the Board about the CROP program. Ms. Smith told the Board there were 82 students signed up for Summer CROP. The average daily attendance was between 50 and 60 students a day. During the summer, they had a different theme each week and took several field trips. Ms. Smith showed a slide show of the different activities they did in Summer CROP. 80 students are signed up for CROP after school this year. Attendance is tracked on the hours each student attends. They will be providing academic support during CROP. Several different groups will be coming in and doing activities or presentations for the students. There will be a registration table at Open House for people to sign their children up for CROP.

### **Superintendent's Reports:**

Matthew Sheldon shared the supervisors' objectives for the Goals of 2017-2018 with the Board.

Matthew Sheldon talked to the Board about our fiscal standing as of June 30, 2017. Mr. Sheldon told the Board he has not been happy with the Shared Business Office. Last month he was told we were \$300,000 over the 4% of our Unappropriated Fund Balance. We moved money into reserves. In 2015-2016, the Shared Business Office moved \$400,000 on paper into our reserves but never moved the money. We actually had \$400,000 less than we were told. At this point, we are down to 1.7% instead of 4% over the Unappropriated Fund Balance. Mr. Sheldon told the Board we have resolutions on the agenda rescinding two transfers to the reserves that the Board approved in August to bring our fund balance closer to the 4%.

Matthew Sheldon talked to the Board about our current expenses for salaries, insurance and special education. At this point, we have all positions filled. We are \$17,000 below what was estimated in the budget for salaries, insurance is \$170,000 below the estimate, and special education is \$300,000 above the estimated amount in the budget. Mr. Sheldon said he would have a better idea of where we stand in December.

Matthew Sheldon talked to the Board about the issues the cafeteria was having with Head Start. In the past, they had a different reimbursement rate for students and adults for meals. They will only pay one rate for meals this year. They will no longer pay for dishwashing. They want the ingredients listed for every item on the menu each day. There will be a lot more paperwork for Mrs. Jacobsen. Mr. Sheldon said they might have to find an outside vendor for their meals.

Matthew Sheldon told the Board that he and Margaret Caezza went to a Study Council workshop for board members. There were three different groups there talking about workshops available for board members. There are five workshops this fall. Mr. Sheldon said he would get a list. They would like to continue the training past January. Mr. Sheldon said he would get more information.

### **Principal's Report:**

Ms. Smith was not able to attend the meeting tonight. Mr. Sheldon read her report to the Board.

Matthew Sheldon gave the Board an update on the August Regents. Geometry one out two passed, Algebra 2 both students passed, Living Environment one student took the Regents and did not pass, Earth Science two out of two passed, and Chemistry, one student took the Regents and passed. AIS is mandated by NYSED. We are applying a two-step measure to see who needs Academic Intervention Services. Step one is the results of the state assessment. Step two is the STAR testing results. AIS is mandated, students cannot opt out. We will be sending Parent Reports with state test scores and AIS letters out soon.

Matthew Sheldon talked to the Board about our enrollment numbers. As of today, we have 345 in the building, 16-17 there were 360, 15-16 there was 362. We have 189 students in PK-6 and 156 students in grades 7-12.

Matthew Sheldon talked to the Board about the upcoming events. The week of September 25 is Spirit Week with Homecoming on Friday and Saturday. There will be a PEP Rally, parade, bonfire, dance and soccer games. Open House is September 28 from 6:00 to 7:00 followed by the National Honor Society Inductions at 7:15. Chorus Trip to New York City is on September 27. Every Tuesday is college or career shirt day.

**Be It Resolved** upon recommendation of the Superintendent, that the Board of Education of the Morris Central School District approve the following:

**The following business items 1 through 6 were approved as presented on the motion of Wendy Moore, seconded by Russell Tilley, and carried 5-0.**

1. Approval of Warrants # 8, 9, 10, 11, 12, 13, 14, and 15, as presented.
2. Approval of the Treasurer's Report for the month of July 2017, as presented.
3. Approval of the Central Treasurer's Report for the month of August 2017, as presented.
4. **Be It Resolved** that the Board of Education of the Morris Central School District approves rescinding the transfer of \$100,000 from the General Fund to the Capital Reserve approved at the Board meeting on August 24, 2017, retroactive to June 30, 2017.
5. **Be It Resolved** that the Board of Education of the Morris Central School District approves rescinding the transfer of \$138,548 from the General Fund to the Capital Reserve for Bus Purchases approved at the Board meeting on August 24, 2017, retroactive to June 30, 2017.
6. **Be It Resolved** that the Board of Education of the Morris Central School District declares the Morris Central School District exempt from having Internal Audits as per the New York State Law.

**The following personnel items 1 through 9 were approved as presented on the motion of Wendy Moore, seconded by Russell Tilley, and carried 5-0.**

1. Approval of the resignation of Jessica Samplaski as a probationary English teacher effective August 31, 2017.
2. **Be It Resolved** that the Board of Education of the Morris Central School District approves rescinding the appointment of Kimberly Murray as a mentor for Alexis Haluska because Mrs. Murray is now an administrator and not a teacher, approves at the Board meeting on August 24, 2017.
3. Approval of April Vunk as a mentor for Alexis Haluska for the 2017-2018 school year. Mrs. Vunk's stipend will be \$200.
4. Approval of the maternity leave for Teresa Kane starting approximately January 2, 2018 through approximately February 26, 2018. Mrs. Kane will be using her sick and personal days. If there are not enough days to cover the maternity leave, the remainder will be unpaid.
5. Approval of the medical leave of Ana Cole starting on August 30, 2017 through October 9, 2017. Mrs. Cole expects to return to work on October 10, 2017. Mrs. Cole will use 13 sick days and the remainder of her leave will be unpaid, at her request.
6. Approval of Sarah Lorence as a bus aide for the 2017-2018 school year. Mrs. Lorence will receive \$15.00 per run.
7. Approval of Samantha Pylinski as a substitute bus aide for the 2017-2018 school year. Ms. Pylinski will be paid \$15.00 per run.
8. Approval of the following CROP personnel for the 2017-2018 school year:  
  
Co-Coordinator – Caitlin Smith with a stipend of \$25.00 per hour  
Co-Coordinator – Diane Turner with a stipend of \$25.00 per hour  
  
Activity Leaders have a stipend of \$16.00 per hour. They are as follows:  
  
Caitlin Smith, Diane Turner, Kim Wilson, Virginia Robinson, Rebecca Scofield,  
Carly Sclafani, Jody Bolton, Jenna Turner, Stephani Mitcham  
Substitutes are Alyssa Plows and Erika Anderson
9. Approval of Connie Valentine as substitute teacher aide and substitute food service worker for the 2017-2018 school year.

**The following Administrative item 1 were approved as presented on the motion of Russell Tilley seconded by Mary Dugan, and carried 5-0:**

1. **Be It Resolved** that the Board of Education of the Morris Central School District approves the second reading and approval of the revisions to the following policies:  
  
#5680 – Wellness  
#5130 – Budget Adoption  
#1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)  
#7551 – Sexual Harassment of Students  
#5511 – Reserve Funds  
#5572 – Audit Committee  
#7131 – Education of Homeless Children and Youth  
#7530 – Child Abuse and Maltreatment


**Public Comment:** None

The Board went into executive session at 7:36 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, on the motion of Russell Tilley, seconded by Emily Boss, and carried 5-0.

The Board came out of executive session at 7:52 p.m. on the motion of Mary Dugan, seconded by Russell Tilley, and carried 5-0.

The Board adjourned at 7:53 p.m. without further discussion on the motion of Russell Tilley, seconded by Emily Boss, and carried 5-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judy B. Matson".

Judy B. Matson  
District Clerk